Agenda – Meeting 4
Distance Education Committee
Vernon College

April 9, 2012 ▪ 2:30PM ▪ VER RM 204, CCC RM 300

- **Call Meeting to Order**

- **Approve Minutes for previous meeting**

- **General Business Report**
  - DE Chair

- **Distance Education Documents**
  - DE Manual (Exhibit A)
    - Subcommittee appointees

- **Blackboard (Bb) Learn 9.1 Update**
  - Update/Statistics
  - Training
  - Rubric for Online Instruction (ROI)
    - Mapped with eSIR II results

- **Policies on Course Availability (Restored Courses)**
  - Proposed policy (Exhibit B, Action Item)

- **Respondus LockDown Browser**
  - Update

- **Helix Media Library**
  - Update

- **Authentication Online Students**
  - Dr. Gary Don Harkey

- **Updates/Reminders**
  - Future Meeting Dates
  - May/June - DE Manual Subcommittee
  - August - Electronic Meeting approve DE Manual
  - October – Regular meeting

- **Adjournment**

Meeting Notes: